

## iPad Tablet Training Lab 2013 Grant

### Application Form

Project name	
Amount of funding requested	N/A
Library submitting this application	
Type of library	<input type="checkbox"/> K-12 School <input type="checkbox"/> Community and Technical College
Official with contracting authority	
Title	
Organization name, if different	
Mailing address	
City	
Zip	
Telephone	
Fax	
E-mail	
Project director	
Title	
Organization name	
Mailing address	
City	
Zip	
Telephone	
Fax	
E-mail	
Alternate e-mail	

We affirm that the information included in this application is true. If this application is funded, we will sign a funding agreement and complete the activities in this application by May 30, 2014. We agree to participate in information gathering as a part of a state-administered evaluation of the project.

\_\_\_\_\_  
Contracting Authority Signature/Date

\_\_\_\_\_  
Project Director Signature/Date

**iPad Tablet Training Lab  
2013 Grant Application Form**

Federal employer/Tax ID# (IRS issued)	
Fiscal agent name	
Title	
Organization name	
Fiscal mailing address	
Fiscal city	
Fiscal zip	
Fiscal telephone	
Fiscal fax	
Fiscal e-mail	

As the Fiscal Agent, I am authorized by the applicant organization's governing body to obligate it to financial liabilities and I am accountable for the integrity of the official accounting system and the financial statements that system provides. I declare that the necessary fiscal policies and procedures exist to assure compliance with the Federal regulations in general and specifically with the Office of Management and Budget (OMB) Cost Principles applicable to the applicant organization, and conformance with generally accepted audit standards.

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Fiscal Agent Signature/Date

## iPad Tablet Training Lab 2013 Grant

### CRITERIA

Your library will qualify to apply if you answer yes to all of the following criteria. This completed form must be returned with your application in order for the application to be accepted for review.

<u>CRITERIA</u>		<u>Yes</u>	<u>No</u>
1.	<i>For K-12 school libraries only:</i> The library has certified compliance with the Children's Internet Protection Act (CIPA) using the form located at <a href="http://www.sos.wa.gov/library/libraries/libDev/technology/cipa.aspx#grant">http://www.sos.wa.gov/library/libraries/libDev/technology/cipa.aspx#grant</a>		
2.	The library has indicated the ability and commitment to use the granted equipment in training their students and staff.		
3.	The library will use the training labs to support a variety of trainings and other services of the library including, but not limited to, providing educational support, resources and access to online resources		
4.	The library has indicated the ability and commitment to maintain the equipment associated with the granted training labs in functioning condition.		
5.	The library is a component of a state funded K-12 school or community/technical college.		
6.	The library has indicated quantifiable measures the library will use to determine whether the goals were accomplished		
7.	The library commits to submitting the final report and the final claim by June 30, 2014.		
8.	The application is postmarked by Friday, July 12, 2013, or hand delivered by 4 p.m. Friday, July 12, 2013. (Applications postmarked or hand delivered after these dates will not be accepted for review. Faxed or emailed applications can not be used to meet submission deadlines.)		

## Application Form

Please respond to the following:

1. Describe in general how the library will use the granted equipment in training students and staff members and providing other services. Specifically describe how the library will use the training labs to support a variety of trainings and other services of the library including, but not limited to, providing educational support, resources and access to online resources.

### Review and Evaluation

This question is worth **30 points**. Reviewers will look for:

- Clear identification of the library's current and past training efforts focused on these sectors.
- Realistic strategies and activities using the granted training lab to continue and/or expand training opportunities.

2. Describe how the library will maintain the equipment associated with the granted training labs in functioning condition.

### Review and Evaluation

This question is worth **30 points**. Reviewers will look for:

- Description of the size and complexity of library's current computer and network infrastructure.
- Evidence of ongoing support and maintenance for existing computers and network equipment and infrastructure.

3. Identify what quantifiable measures the library will use to determine whether the goals were accomplished. At least one measure must be the number of participants in whatever program activities are planned. (Limit response to no more than one page.)

### Review and Evaluation

This question is worth **20 points**. Reviewers will look for:

- Clear description of the evaluation procedures.
- Description of the statistics to be collected and analyzed and the method for collecting them.
- Measures that are both quantifiable and appropriate for determining whether the project has been successful in achieving the desired outcomes.
- At least one measure that includes the number of participants in whatever program activities are planned.

4. *For K-12 school libraries only:* Please provide the applicant school's USDA National School Lunch Program (NSLP) Free and Reduced-Price Meal Eligibility as reported to the Office of the Superintendent of Public Instruction for October 2012.

### Review and Evaluation

This question is worth **20 points**. Reviewers will look for:

- The level of free and reduced-price meal participation within the school.
- Information may be found online at:  
<http://k12.wa.us/ChildNutrition/Reports/FreeReducedMeals.aspx>

- a. Students Eligible for Free: \_\_\_\_\_
- b. Students Eligible for Reduced: \_\_\_\_\_
- c. Total Student Enrollment: \_\_\_\_\_
- d. Free/Reduced %: \_\_\_\_\_